

## Operations Committee Meeting

### MINUTES

Date: November 22, 2021

5:00 p.m. - 5:30 p.m.

### ELM STREET SCHOOL CONFERENCE ROOM

Members Present: **Laura Hemond, Patrick Irish, Steve Holbrook, Alyssa Morrison (Remote), Jen Tiner (Remote)**

Members Absent:

Other Board Members Present: Mary Martin, Mike Downing

Administrators Present: Amy Hediger, Craig Worth (Remote), Fred Barlow (Remote), and Ken Healey

Staff Members Present:

#### Operations Sub-committee meeting opened by **Laura Hemond** at 5:00 PM.

- Item 1: Security camera tour of each school - **Craig Worth** provide a tutorial tour of the security camera system within all five Regional School Unit 16 schools.
- Item 2: Review Subcommittee rules - Mary Martin and Ken Healey gave an overview of how sub-committee meetings should be conducted. Specifically, we have to ensure that the school board doesn't have a quorum (8 eight or more members or 502.5 weighted votes) of school board member actively engaged in the sub-committee meeting to prevent an illegal school board meeting from happening. Sub-committees are accessible to the public, but the public does not participate in the sub-committee meeting. None sub-committee school board members are still encouraged to attend the sub-committee meetings, but not engage in the discussion or decision making of the sub-committee, just like other members of the public. The primary purpose of the sub-committee is to hear and discuss school district issues and provide a viable recommendation to the full school board for consideration.
- Item 3: Sign policies that were approved at the 11/8/21 School Board meeting  
JKAA Use of Physical Restraint & Seclusion;  
JKAA-R Procedures on Physical Restraint & Seclusion  
  
Done.
- Item 4: Sign Warrants - None.  
  
Warrants and approved policies will be available for all school board members to come in to the Central Office on December 3, 2021 from 8 AM - 4 PM for viewing and signatures of the current warrant and policies.

A motion to adjourn the Operations Subcommittee was made by Steve Holbrook and seconded by Patrick Irish, by a vote of 5-0 the motion passed. Adjourned at 5:22 PM.